

IHLC MS 809

**Cunningham Children's Home
Records, 1895-2005**

Manuscript Collection Inventory

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University of Illinois at Urbana-Champaign

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**Cunningham Children's Home.
Records, 1895-2005.**

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Note: CCH = Cunningham Children's Home

LOT 1 (Acquired in 1981)

Box 1A

1. Ledgers (1895-1975)
 - "Sessions Books of the Board of Managers 1895-1946"
 1. October 10, 1895-May 17, 1904
 2. November 9, 1904-1911
 3. 1911-1915
 4. 1938-1946 with clippings of 50th Anniversary program (1945)
 - "Donations and Expense Books 1895-1958"
 5. Donations: 1895-1905
 6. 1906-August 1909 (money)
 7. 1907-1911 (items)
 8. 1913-June 1915 (money and items)
 9. July 1915-June 1917 (money and items)
 10. February 17-April 1930 (pledges and receipts)

Box 1B

11. 1940-August 1944 (money)
12. October 1951-October 29, 1954 (receipts and deposits)
13. 1952-1953 Dist. WSCS and others (receipts)
14. November 1954-March 1957 (receipts)
15. April 1957-April 28, 1958 (receipts)
16. Estates and Farms (Bequests and Gifts) 1922-1947
17. Building Fund 1936-1939 (receipts and expenses)

Box 1C

18. Building Project - Dining Hall and Boy's Dorm - 1936-November 1938
19. Building Project 1941-1945

Box 2

- "Donations and Expense Books 1945-1953"
 20. Receipts and Expenses - January 1945-December 1948
 21. Receipts and Expenses - January 1949-September 1951
 22. Building Fund Assets - 1945
 - Receipts and Disbursements (includes gifts) - January 1942-January 1959, February 1959-January 1961
 23. Receipts and Disbursements - October 1951-December 1953

Box 3

- "Donations and Expense Books 1954-1960"
24. Maintenance Account 37-00662521
February 1954 to May 1, 1956
 25. Maintenance Account
May 1, 1956 to July 30, 1958
 26. Maintenance Account
August 1, 1958 to May 31, 1960 plus summaries May 1961
to May 1964
 27. Deposits - lists name of donor and also child for whom
donation was made and other donations of groups and
individuals May 1958 to September 1960

Box 4

- "Donations and Expense Books 1960-1966"
28. Maintenance Account
May 1960-April 1962
 29. Deposits - lists name of donor and also child for whom
donation was made and other donations of groups and
individual October 1960-September 1963
 30. Maintenance Account
May 1962-April 1964
 31. Deposits - lists name of donor and also of child for
whom donation was made and other donations of groups
and individuals October 1963-April 1966

Box 5

- "Donations and Expense Books 1966-1975"
32. Deposits - lists name of donor and also of child for
whom donation was made and other donations of groups
and individuals May 1966-December 1970
 33. Board Operating Account
January 1974-December 1974
Ledger pages:
Director's House Account - May 1962-April 1966
Board Operating Accounts
Income, Investment, Office Receipts, Education May
1962-December 1974
Depreciation Accounts (Cabin Fund, Investments,
Cottages, Receipts) - May 1966-September 1973
Receipts and Disbursements - 1975

Box 6

2. Methodist Church (1926-1978)
 1. Women's Home Missionary Society Annual Reports
1928-1929, 1929-1930, 1930-1931, 1931-1932, 1932-1933,
1934-1935, 1935-1936

- Illinois Conf. WHMS Yearbooks
 1926-1927, 1930-1931, 1931-1932, 1932-1933, 1933-1934,
 1934-1935, 1935-1936, 1936-1937, 1937-1938
- 2-8. Illinois Annual Conference Yearbooks
 1932, 1933, 1934, 1935, 1936
9. WHMS Illinois Conference Messenger
 Spring 1937, Fall 1937, Christmas 1938, Spring 1939, Summer
 1939 (2), Win. 1939, Spring 1940
10. Illinois Conf. WSCS
 Annual Reports - 1945, 1946-1947, 1947-1948
 Minutes (1960-1973)
11. Conf. Treas. correspondence 1960-1973
12. Women's Division, Board of Missions - literature, donor
 lists, correspondence 1952-1972
13. Central Illinois Conference correspondence 1956; 1970-1976
14. Central Illinois Conference directories 1969-1978
15. Board of Missions literature, correspondence 1965-1971
16. Health and Welfare Ministries literature, conference
 brochures, correspondence 1972-1975 (16)
17. Board of Global Ministries
 Annual Reports and correspondence 1973-1977
- 18-19. Methodist Pamphlets
3. CCH Annual Reports and Bylaws (1948-1978)
 1-3. Annual Reports (2 each except as noted)
 1959 (1), 1960, 1961, 1962, 1963, 1964, 1965, 1966, 1967,
 1968, 1969, 1970

Box 7

- 4-5. CCH Annual Reports and By Laws (cont'd)
 Annual Reports (2 each except as noted)
 1971, 1972, 1973, 1974, 1975 (1), 1976, 1977
- 6-7. Bylaws and Revisions
 1948, 1951, 1953, 1959, 1961, 1962, 1969, 1973, 1978
4. Committees and Administration (1944-1979)
 1-12. Board of Directors Minutes - 1944-May (3), November; 1947-
 February, October; 1948-February, March, April,
 May, July, August September, October,
 November; 1949-January, February, March,
 April, May, June, August, November; 1950-
 November; 1951-November
 Note stated missing minutes: 1947-June, July,
 August, September, October (have Treasurer's
 Report), November, December; 1948-January
 Also missing 1955-57.
 Board Members Lists - 1949-1950, 1950-1951
- 13-15. Committee Lists - 1947, 1948, 1948-1949
 Committee Minutes
 Admin.- 1949 - January, July

- Admiss. and Placement - Staff Meeting 1951 January
- Special Meeting 1951 March
- Budget - 1949 - January
- Bldg. and Grounds - 1950, May
- Personnel - For Annual Report 1950, 1951
- Study - 1950, October
- Music - 1950, November
- Illinois Girls Home - 1950, October
- 16-18. Correspondence and Reports
 - List of children (State Report) - 1940-1941
 - Staff Meeting 1951 - January
 - Special Meeting 1951 - March
 - Note: November 24, 1950, phone call to Recorders Office, Champaign County, CCH was incorporated December 23, 1921 by Louis L. Emerson, Secretary of State - Book 16, Miscl. Records, page 607

Box 8

- 19. Administrative and Board of Managers Correspondence 1970-1979
 - 20-22. Executive-Finance Committee Minutes 1960-1979
 - 23. Study Committee Minutes 1951-1957
 - 24. Development Committee Minutes 1960
 - 25. Permanent Funds Committee Minutes 1957-1973
 - 26. Special Projects Committee Minutes 1969-1971
 - 27. Long-Range Planning Committee Minutes 1972
 - 28. Services Committee Minutes 1969-1975
 - 29. Budget Committee Minutes 1947; 1979
 - 30. Personnel Committee - Minutes 1949-1975
 - 31. Personnel Committee - Correspondence 1969-1971
 - 32-34. Personnel Committee - Procedural manuals (Guide 1958, Job description 1972-1979)
 - 35. Personnel Committee - Applicant vitae
 - 36. Personnel Committee - Retirement
 - 37. Obituary file contains clipping about Mrs. Helen Hoadley, 1967; Memorial Service info and program for Mrs. Merle (Sarah) English, 1973
5. Child Welfare (1948-1978)
- 1. Illinois Department of Children and Family Services correspondence 1961-1974
 - 2. *Perspective* 1974
 - 3. *Sparks* 1973
 - 4. Reports
 - 5. Reports
 - 6. Evaluations of Cunningham
 - Certification of Financial Reports 1972
 - 7. Evaluations of Cunningham 1974
 - 8. Evaluations of Cunningham 1975
 - 9. Jerome Miller file, Chair of Dept. DCFS
 - 10. Jerome Miller file, Chair of Dept. DCFS
 - 11. Child Welfare league of America correspondence 1966-1976

12. Reports 1958
13. Reports 1966
14. Reports 1967
15. Reports 1973
16. President's letters 1966-1969

Box 9

Child Care Association of Illinois

17. Correspondence 1964-1970
18. Newsletters 1969-1973
19. Membership materials, conference literature 1969-1973
20. Related reports 1948-1978
 - CCH report for 75th Anniversary 1970, detailing program, purpose, young people served, staff
 - Booklet - "A long Range Plan to Provide Youth Services in Champaign County" 1978

6. Community Relations (1920-1982)

1. Photos - Mrs. English/girls at CCH (probably late 1920's/newspaper pictures/boys/1960/1970 CCH Open House October 24, 1970
2. Photos - J.O. Cunningham Home - view from southeast (after additions made)/post card of CCH/children on lawn in front of home (early)/Mrs. English/Bd. ladies/mockup of swimming pool and rec. bldg.
3. Newspaper clippings
 - Champaign-Urbana Courier* special section on CCH 75th Anniversary, October 23, 1970 - ads by local businesses
 - Dedication Inez Rose Cottage October 1955
 - News Gazette* - October 23, 1970 - 75th Anniversary
 - Methodist Action* on 60th Anniversary with photo
 - Original photo of Mrs. Mary McCononghey Cunningham
 - Newspaper photo and write up Board of Managers, May 13, 1953
 - Dedication of cottage (Inez Rose?), November 10, 1954
4. Newspaper clippings various
 - Trevett Cottage ground breaking/razing Sheldon Hall 1963
5. Various clippings
 - Response Magazine* article, October 1970
 - Story of G. Taborn - *News Gazette*, March 2, 1975
 - Boy's Group Home - *News Gazette*, August 6, 1967
 - Rec. center dedication, September 28, 1975
 - Swimming pool, 1970
6. Skit "Cunningham Home 60 years of Progress" by Mrs. White Dialogue by 3 Board Members
7. *Breezes From the Hilltop* - newsletter
 - 1955, 1956, 1957, 1958, 1959, 1960, 1961
8. News Notes starts in 1970s-April 1982
9. News Release - Laban Peck Cottage June 9, 1971
10. CCH booklet 1920 - has old pictures of room, children, buildings, history

Dedication program - Laban Peck and swimming pool, October 10, 1971

Dedication program Boy's Group Home

11. Postcards of CCH
 - Dedication of Sarah English cottage May 8, 1957
 - Dedication Rec. Bldg., September 25, 1975
12. Miscellaneous
13. Master Deposit List (donors) 1974-1975
 - 1968 memorials
 - Contributors
14. 75th Anniversary
 - Plans by Director
 - Committee notes
15. Tom Powell, Director - Reception 1976
 - List of CCA Member Agencies - March 2, 1976
 - Guest list for Powell Reception
 - Correspondence regarding reception

7. Legal (1944-1979)

1. Correspondence 1945-1961
 - Re: estates, will, from Little and Finfrock, April 21, 1961, from Finfrock to Mary Yearsley re: Transfer of name from Woman's Home Missionary Society to Women's Society of Christian Service of Central Illinois Conference
 - Bills from Finfrock, 1961-1962
2. Correspondence, 1962-1966
 - Mostly estates and wills correspondence with Finfrock, June 9, 1966, to Finfrock from Finance Committee Chair Kesler re: purchase of Mattoon property
3. Correspondence, 1967-1976
 - Re: estates and wills
4. Annual reports of estates and wills, 1945-1954
 - November 14, 1951, letter concerning property line Williamson estate in Oklahoma re: oil rights
5. Annual Legal Reports, 1955-1971
 - p. 3, May 5, 1961, Annual Report re: Zay Williamson Estate and CCH retaining some oil rights
 - April 19, 1968, Report by Finfrock includes note: "completed purchase of property at 208 E. Washington April 16, 1968"
6. Court Documents, 1944-1967
 - Copies of individual estates, wills, etc.
7. Court Documents, 1968-1972
 - Re: estates and wills
8. Court Documents, 1973-1975
 - Correspondence on stock given to CCH
9. Court Documents, 1976-1979

8. Financial (1937-1980)

1. Financial Correspondence, 1944-1969
 - August 1, 1967 - statement of property assets
2. Financial Correspondence, 1970-1978

3. Financial Bills Lists, 1943-1946
4. Financial Bills Lists, 1947-1949

Box 10

5. Treasurer's Reports - July 1937 to July 1938
 - 1942 - January-December
 - 1943 - October, December
 - 1946 - June, July, August, September, November
 - 1947 - January, February, May, June, July, August, September, October, November
 - 1948 - January-December
 - Farm Receipts Report - Elder
 - 1947 Budget Report
 - 1948 Budget
 - 1948 Budget Report
 - 1949 Budget
 - Treasurer's Reports - 1949 - January-December
6. Treasurer's Reports - 1950 - January-December
 - 1950 Budget Report
 - 1949-1950 Budget
 - Treasurer's Reports - 1951 - January-December
 - 1951 Budget Report
 - Treasurer's Reports - 1952 - January-December
 - 1951-1952 Budget Report
7. Treasurer's Reports - 1953 - January-December
 - 1954 January-December
 - 1954-1954 Budget
 - Treasurer's Reports - 1955 - January-April
8. Treasurer's Reports - 1956 - July
 - 1958 - November, December
 - 1958-1959 Budget Report
 - Operating Account Reports - December 1958, January 1959
 - Permanent Funds and Investments Reports - 1959 January-March, May-December
 - 1960 - January-March, May-December
 - Treasurer's Reports - 1960 ... May, June, August 1961 - March-December
9. Treasurer's Reports - 1962 - January-December
 - 1963 - January-December
 - 1964 - January-April
 - 1965 - May-December
 - 1965 Maintenance Account
 - Treasurer's Reports - 1966 - January-December
 - 1967 - January-December
 - 1968 - January-December
10. Treasurer's Reports - 1969 - January-December
 - Maintenance Account - May 1, 1968-December 31, 1969
 - Treasurer's Reports - 1970 - January-December
 - Assets - December 31, 1970
 - Treasurer's Reports - 1971 - January-December

11. Ledger Sheets
 - Income 1972
 - Statement of Values January 1972
 - Treasurer's Reports - 1972 - January-December 1973 - January-December
 - 1974 Budget
 - Treasurer's Reports - 1974 - January-December
12. Treasurer's Reports
 - 1975 - January-December
 - 1976 - January-December
 - 1977 - January-December
 - 1977 Budget
 - Treasurer's Reports - 1978 - January
 - Budget Reports - 1979 - January-December
 - 1980 Budget
13. Maintenance Accounts (Treasurer's Reports)
 - 1958 - January-December
 - 1959 - January, February, March, May, June, July, August, September, October, November, December
 - 1960 - January-December
 - 1961 - January-December
 - Budget Report - 1958 September, November
 - 1959 Budget
14. Maintenance Accounts (Treasurer's Reports)
 - 1962 - January, February, March, April, June, July, August, September, October November, December
 - 1963 - January, October, November, December
 - 1964 - January, April, May, June, July, August, September, October November, December
 - 1965 - January-December
 - 1966 - January-December
 - 1967 - January-December
 - Budget Reports - 1963 - September, 1964 March, April
15. Maintenance Accounts (Treasurer's Reports)
 - 1968 - January-December
 - 1969 - January-May, June-December
 - 1970 - January-December
 - 1970 Budget
16. Maintenance Accounts (Treasurer's Reports)
 - 1971 - January-December
 - 1972 - January-December
 - 1972 Budget
17. Maintenance Accounts (Treasurer's Reports)
 - 1973 - January-December
 - 1974 - January-December
 - 1973 Budget
 - 1974 Budget Report
18. Maintenance Accounts (Treasurer's Reports)
 - 1975 - January-December
 - 1976 - January-December
 - 1976 Budget

19. Maintenance Accounts (Treasurer's Reports)
 - 1977 - January-December
 - 1978 - January-May, July-December
 - 1977 Budget
20. Maintenance Accounts (Treasurer's Reports)
 - 1979 - January-April, June, July, August, October, November
 - 1979 Budget
21. Office Receipts 1948 and 1948 January to August, September to December
 - Treas. August, September 1948
 - Office Receipts - 1949, January, February
 - Deposits (Donors, too) 1960 - October November, December
 - 1961 - January-December
 - 1962 - January-December
 - 1963 - January-December
22. Deposits 1964 - January-December
 - 1965 - January-December
 - 1966 - January-December
 - 1967 - January-December
 - 1968 - January-December
 - 1969 - January-December
 - 1970 - January-December
23. Deposits 1971-1973
24. Deposits 1974-1976
25. Bank Safe Deposits Box
 1. List of Contents - 1957 (includes: adoption papers, Articles of Incorporation, Deed from J. O. Cunningham, Historical papers)
 2. Copy "Memo to CCH General Accounting File" December 1967
 3. 1970's List of CO's
 4. March 1966 List of Assets
 5. 1960's List of Contents
 - Includes: stock certificates, 27 January 1966
 - Exemption from Fed. Income Tax, November 1, 1944
 - Articles of Incorporation WSCS, Home Missionary Society Articles, Porterfield Contract, Mt. Hope Cemetery lot deed, deed for CCH to Missionary Society, Abstract of title for farms, deed to Director's House, copy of tiling at CCH, farm title and abstract, CCH abstract, Finfrock envelope: abstract and plat, deed with resolution and waiver, 1961 Articles of Incorporation, Letter of Conveyance; list of CO's "Added to box in 1967 - Passbooks and CO's"
 6. Book Interest and Dividend Payments 1965 to 1971
 7. 1968, 1967 Lists of Assets
 8. 1972 List of Contents (as above with: Mattoon Cabin warranty deed and owners' title 1966 and Group Home 1967}
 9. 1972 Trust Committee Review of assets
 10. June 1972 List of Contents

11. May 1972 List of Contents
(Includes: 1921 Charter, 1926 WSCS, November 22, 1924
Articles of Amendment, Incorporation of CCH 1969,
Tax Exempt Permit October 10, 1922, September 30,
1954, and property letters)
12. November 8, 1978 Report on Incomes, Funds, Farms,
Disbursements
13. 1979 Budget Notes
26. Insurance Records
1956 mostly buildings
1960's Statement of Values
Agents' letters 1960's, 1970, 1973
(March 1963 - Cogdal became insurance agent)
27. George Maxwell Fund
Education Fund Report May 1966 to May 1967
Copy of letter from George Maxwell to Mrs. Bedford December
30, 1970
Letter from bank re: above
Other letters re: this fund
28. Endowment Fund Accounting
1942, 1944, 1945, 1946, 1948, 1949, 1950, 1951, 1952, 1953,
1954
29. Wakefield Audits (one copy each)
1958 (18 mo.), 1960 (18 mo.), 1962, 1963, 1964, 1965
30. Peer Audits
1967 (3 copies), 1968 (2), 1969 (3)

Box 11

31. Peer Audits
1970 (3 copies)
1971 (2)
32. Peer Audits
1972 (3)
33. Peer Audits
1973 (2)
34. Peer Audits
1975 (2)
1976 (2)
35. Winakor Audits
1966, April - Assets and Maintenance (2)
1967, April - Investment and Property (2)
36. Champaign County Bank and Trust Co.
Trust Agreement February 10, 1960
Annual Report of Trust: 1960 (1), 1961 (1), 1962 (1), 1963
(2), 1964 (2), 1965 (2), 1966 (3)
37. Champaign County Bank and Trust
Report of Trust: 1967 (2), 1968 (2), 1969 (2), 1970 (2),
1961 (4), May 1, 1971 to December 31, 1971 (3); January
1, 1972 to December 31, 1972 (4)
Annual Meeting Report, May 1972 (2)
Trust Committee Review October 11, 1972 (1)

38. Champaign County Bank and Trust
 - Report January 1973 to December 31, 1973 (4)
 - Trust Committee Review October 12, 1973 (2)
 - Annual Meeting Report, 1973 (3), 1974 (2)
 - Annual Report January 1, 1974 to December 31, 1974 (2)
 - Reports: Trust: A, B - October 31, 1975 (2); C - November 15, 1975 (2)
 39. Champaign County Bank and Trust
 - Reports: Trust: C - February 15, 1976 (1); A - February 29, 1976 (2); A, B, C - October 31, 1977 (1), December 31, 1977 (1); B, C, E - October 31, 1978 (1)
 40. First National Bank
 - Reports: Trust: B - October 31, 1976 (1); A - November 30, 1976 (1); B - October 31, 1978 and 1977 (2); A - November 30, 1978 and 1977 (2); B - October 31, 1979 and 1978 (1); A - November 30, 1979 and 1978 (1)
9. Building and Maintenance (1927-1975)
1. Contracts
 - New Boiler House - 1927 letters (includes one to Mrs. Towle telling of progress of boiler August 18, 1927)
 - Building 1937 (Spaulding Hall - Dining Hall and Dormitory Building)
 - Coal (1944)
 2. Drawings with Rec. Hall and 3 cottages and residence
 - Contracts
 - Gravel, tennis court, road improvements, April 6, 1950
 - Tubular fire escapes, February 8, 1952
 - (Index of Buildings August 1, 1952 - list and how used)
 - Contracts
 - Cottages, 1953
 - Inspection update
 - Special city assessment for sewer, 1958
 3. Laban Peck Cottage Contracts and Correspondence, 1960
 - Insurance, bills, asphalt, grounds
 - Sale of 608 W. Illinois St. property, March 31, 1961
 - Chimney for Admin. Bldg., December 28, 1961
 - Boiler lines, 1962
 - Dormitory wrecking, August 4, 1964
 4. Recreation Complex Contracts and Correspondence, 1975
 - Budget
 - Pool Project
 - Gifts
 5. Recreation Complex, 1975
 - Laban Peck Cottage bills
 - Spaulding Hall, 1973
10. Farm (1943-1977)
1. List of Assets
 - Farm list
 - 1943 Planting drawings
 - Elder Farm report 1944 to 1945

- Farm reports, November 1, 1945 to 1946, 1946 to 1947, 1947 to 1948, 1948 to 1949
 Comparisons, 1945-1949
 Comparison, 1949-1950
2. Farm Tour schedule, July 2, 1951
 Reports, November 14, 1951, May 14, 1952
 Garwood Farm Report, 1952-1953, July 14, 1954
 Oklahoma Farm letter of appraisal, June 28, 1957
 Report of crops, 1968; Farm receipts, 1969
 Farm Committee Report, 1959
 Comparison Report, 1951-1960
 Crop Report, 1965, 1968, 1970
 Farms report, May 13, 1970
 Farm Committee Minutes, March 27, 1972
 3. Grain Storage and Rents, 1944-1946
 Report of Farms, May 1948 to May 1949
 Grain Storage and Rents, 1947, 1948
 4. Grain Storage and Rents, 1949, 1950, 1951, 1952, 1953
 5. Grain Storage and Rents, 1958, 1959; 1960, 1961
 6. Grain Storage and Rents, 1962, 1963, 1964
 7. Grain Storage and Rents, 1965, 1966
 8. Grain Storage and Rents, 1967, 1968, 1969

Box 12

9. Grain Storage and Rents, 1970, 1971
 10. Grain Storage and Rents, 1972, 1973, 1974
 11. Grain Storage and Rents, 1975, 1976
 12. Farm Expense Statements, 1945-1953
 13. Farm Expense Statements, 1958-1962
 14. Farm Expense Statements, 1963-1966
 15. Farm Expense Statements, 1967-1968
 16. Farm Expense Statements, 1969-1970
 17. Farm Expense Statements, 1971-1972
 18. Farm Expense Statements, 1973-1974
 19. Farm Expense Statements, 1975-1976
 20. Pamphlets - University of Illinois Informational publications, mid 1960's, 1964, 1975, 1976, 1977
11. Children's Homes Other than Cunningham (1945-mid 1950s)
 1. Printers' block for Langley Community House
 Pamphlets - Optimist Community Home for Children, Langleyville
 Community Center mid 1950's, Horizon House, Chaddock
 2. Baby Fold - Committee member's Notebook, 1945-1949

LOT 2 (Acquired in 1984)

Box 13

Correspondence Abbreviations:

T=typed
L=letter
S=Signed
D=document
s=sides
p=pages

1. Gifts, A-C (1895-1959)

Albright, Annie L. Estate
 TLS 3s, 3p 6/21/1943 copy Roger Little to CCH
Bauman, Margaret Keyes
 D 6s, 6p 1/2/1922 will
Bollman, William A.
 TLS 1s, 1p 12/26/1957 Chancy Finfrock to Merle English
 (CCH)
 D 3s, 3p 10/15/1953 Will
 TL 1s, 1p 12/20/1957 Inez Brown to Chancy Finfrock
Briggs, Elvira
 D 2s, 2p 4/15/1959 copy of probate
Carl, Nellie
 TL 1s, 1p 5/4/1943 Little to CCH
 TLS 1s, 1p 5/4/1943 Little to Mrs. Bristow
Crawford, Ella Margaret
 D 2s, 2p 11/27/1923 Will
 D 2s, 2p 10/24/1923
Cunningham, J. O.
 2D 4s, 4p 3/20/1895 copies of Warranty Deed
 2TL 3s, 3p 10/17/1958 Finfrock to Mrs. Dillavou
 Photographs J.O. and Mary Cunningham (copies of portraits)

2. Gifts, D-J (1921-1946)

Davis, Cornella
 D 1s, 1p 4/?/1934 copy of probate document
Depue, Michael Henry
 TLS 1s, 1p 5/25/1943 Little to Bristow
Gardemard, Rebecca R.R.
 TLS 1s, 1p 5/24/1943 Little to Bristow
Gillogly, William T.
 D 4s, 4p 5/28/1921 accounting of estate
Hazen, Helen E.
 D 4s, 4p 4/9/1923 will
 D 2s, 2p 4/17/1923 copy
 D 1s, 1p 5/7/1923 copy
 D 2s, 2p 8/28/1923 sale of property
Hume, Clarissa I.
 TLS 1s, 1p 1/26/1940 Harry Boyer to CCH

Jacobs, Lizzie L.

TLS 1s, 1p 4/8/1946 Hattie N. Peterson to Lucile D. Whiting
(insurance policy paid \$15.71 for 12 years)

D 1s, 1p 4/4/1946

D 5s, 3p 12/16/1942 policy

3. Gifts, K-M (1913-1945)

Klink, Fannie

TLS 1 s, 1p 4/19/1943 copy re: will Little to CCH

Kuhn, Isaac

TLS 1s, 1p 2/12/1943 copy re: will Little to CCH

TL 1s, 1p 2/10/1943 copy I. Kuhn to Little

Marsh, Allie

TLS 1s, 1p 8/4/1943 copy re: will Little to CCH

Macy, Robert C.

D 1s, 1p 11/26/1913 Plat

TLS 1s, 1p 7/13/1921 copy S.S. DuHamel to Supt. Hesswood

D 1s, 1p 7/14/1921 re: stock

D 1s, 1p 1/10/1923 warranty deed

TLS 2s, 2p 11/12/1924 Isaac Love to Katurah Sim

D 2s, 1p 7/30/1945 quit claim deed

D 2s, 3p 7/30/1945 sale

D 2s, 2p 8/2/1945 sale

D 2s, 2p 8/2/1945

TLS 1s, 1p 9/17/1945 Finrock to Inez Rose Samson

2D 4s, 5p 11/?/1945 sale

4. Gifts, N-Z (1900-1957)

Rotary Club

TLS 1s, 1p 7/16/1946 re: gift Stuart D. Daniels to Mrs.
Bristow

Rush, Anna

D 2s, 2p 7/17/1924 will

Russell, William

D 4s, 4p 8/25/1900 will

Sayre, Laura F.

TLS 1s, 1p 12/9/1942 will Little to Mrs. Bristow

TL 3s, 3p 12/9/1942 Little to CCH

Schaffnit, Mary E.

TLS 1s, 1p 2/12/1943 will Little to CCH

Thornburn, Thomas B.

D 2s, 2p no date probate

Trevett, Mary H.

TLS 1s, 1p 10/4/1956 re: gift of \$60,000 Mary Trevett to
CCH

TLS 1s, 1p 4/18/1957 Finrock to Merle English
Newspaper clippings concerning Trevett

5. Administration (1901-1914)

TLS 1s, 1p 9/11/1914 re: Deaconess Home continuation D.W. Howell to Rev. X.M. Fowler
 Booklet "Constitution and By-Laws Board of Managers CCH," 1901 with list of the officers of the Board
 Booklet "Constitution and By-Laws of Managers CCH," 1910
 Booklet "Minutes of Meeting Held in Buffalo, N.Y. May 8-11, 1913, General Deaconess Board of the Methodist Episcopal Church"

6. Building Fund (1925-1936)

TLS 1s, 1p 7/3/1925 Mrs. J. H. Freeman WHMS Treas. to Keturah Sim
 TLS 3s, 3p 6/24/1926 Mrs. Mary L. Woodruff, WHMS Secy. to Keturah Sim (National had to approve new buildings)
 TL 1s, 1p 4/9/1927 Ethel C. Taylor to Mrs. H. Pfitzenmeyer with copy
 TLS 1s, 1p 11/22/1935 Jane H. Freeman to Jane Oehler
 TLS 1s, 1p 11/25/1935 J. Oehler to Mrs. Watson
 TLS 2s, 2p 12/7/1935 J. Oehler to Mrs. Watson
 TLS 1s, 1p 12/7/1935 J. Oehler to Mrs. Freeman
 TLS 1s, 1p 12/10/1935 J. Freeman to J. Oehler
 TSL 1s, 1p 12/12/1935 J. Oehler to Mrs. Watson
 TL 1s, 1p 2/5/1936 Mrs. Freeman to Conf. Corresp. Secy.
 TLS 1s, 1p 2/8/1936 J. Oehler to J. Freeman
 TLS 1s, 1p 2/21/1936 J. Freeman to J. Oehler
 TLS 1s, 1p 4/6/1936 J. Freeman to J. Oehler
 TLS 1s, 1p 4/9/1936 J. Oehler to Mrs. Watson
 TLS 1s, 1p 5/11/1936 Edna H. Shutes to J. Oehler

7. Building Fund (1911-1936)

TL 2s, 2p no date form letter to solicit funds to replace original Home - two other drafts
 Postcard 4/11/1936 Guy Fisher to Leslie O. Sale
 Pledge card, Mr. and Mrs. F.R. Watson to CCH
 Pledge card, blank
 D 1s, 1p listing of pledges CCH 1936
 D 1s, 1p listing of pledges CCH 4/13/1936
 Contracts:
 D 6s, 4p 5/9/1911 (Sheldon Hall) CCH with C.E. Smith
 D 2s, 1p 2/12/1920 CCH with Douglas Osborn

8. Fundraising Project (1975)

13 papers from University of Illinois Advertising 281 class, spring semester, 1975. The assignment consisted of designing a fund drive for the CCH.

LOT 3 (Acquired in 1995)

Box 14

1. Ledgers (1966-1983)
 1. 1966-1973
 2. 1979-1980
 3. 1980-1981
 4. 1981-1982
 5. 1982-1983

2. Methodist Church (1931-1994)
 1. Women's Home Missionary Society
 - Annual reports, 1937-1938
 - Convention programs, 1931, 1932, 1938
 2. Charter controversy, 1939-1941
 3. Title transfer, 1960-1961
 4. Incorporation documents
 5. United Methodist Women
 - Miscellaneous
 6. United Methodist Women Central Illinois Conference directories
 7. United Methodist Women, The Link, 1983, 1992-1994
 8. Board of Global Ministries
 - Covenant
 9. Board of Global Ministries Correspondence, 1972-1994
 10. Board of Global Ministries Handbook
 11. Board of Global Ministries miscellaneous
 12. Health and Welfare Ministries miscellaneous

3. Cunningham Children's Home Annual Reports and By-Laws (1952-1993)
 1. Annual reports (32), 1952-1959, 1970, 1975, 1977-1979, 1981-1983, 1985-1993
 2. By-Laws
 - Legal correspondence, 1958, 1978, 1993
 3. Bylaw revisions, 1957-1993

4. Committees and Administration (1955-1993)
 1. Board structure charts
 2. Director's reports
 3. Director's correspondence
 - 4-8. Board of Directors minutes

Box 15

- 9-13. Board of Directors minutes (cont.)
14. Board of Directors correspondence
15. Board of Directors manuals
16. Board of Directors membership lists
17. Board of Directors resolutions
18. Board of Directors retreat
19. Administrative Committee minutes
- 20-26. Executive-Finance Committee minutes, 1956, 1960-1992
27. Permanent Funds Committee minutes, 1972-1984

- 28-29. Permanent Funds Committee reports, 1955, 1958-1988
- 30. Permanent Funds Committee correspondence, 1956-1989
- 31. Permanent Funds Committee, Champaign County Bank
- 32. Permanent Funds Committee real estate transactions
- 33. Legislative Committee minutes and correspondence, 1983-1992

Box 16

- 34. Long-range Planning Committee minutes and reports
- 35. Services Committee minutes and reports, 1959-1992
- 36. Budget Committee minutes, 1974-1989
- 37-42. Budget Committee budget preparation materials, 1973-1974, 1975-1976, 1977-1992
- 43-46. Personnel Committee minutes, 1961-1989
- 47. Personnel Committee reports
- 48. Personnel Committee correspondence
 - Intra Committee
 - 49. Illinois Department of Children and Family Services (DCFS)
 - 50. National Division
 - 51. Re: Executive Director search
- 52. Personnel Committee guidelines
- 53. Personnel Committee incentive programs
- 54. Personnel Committee job descriptions
- 55-56. Personnel Committee job description manuals
- 57. Personnel Committee orientation packet
- 58. Personnel Committee pension plans
- 59. Personnel Committee personnel policies
- 60. Personnel Committee staff evaluations and lists
- 61. Nomination Committee minutes, reports, correspondence
 - Ad hoc committees
- 62. Affirmative Action, reports and correspondence
- 63. Boy's Home report, January 13, 1993
- 64. Bubble Committee, report and correspondence
- 65. Financial Assets Study Committee minutes and reports, 1984-1985
- 66. Fund-raising Committee report
- 67. Mattoon Committee, correspondence and clippings
- 68. Membership and Child Welfare League minutes
- 69. Legal Counsel, minutes, reports, correspondence
- 70. Special Projects, minutes

Box 17

- 5. Child Welfare (1937-1990)
 - 1. Child Care Association of Illinois
 - 2-4. Child Welfare League of America, reports and studies
 - 5. Cunningham Children's Home correspondence
 - 6. Cunningham Children's Home nutrition experiment, 1937-1939
 - 7. Cunningham Children's Home progress reports

8. DCFS correspondence
 9. Licensing correspondence and report, 1968-1980
 10. Newsletters and standards
 11. Illinois Welfare Association certificate
 12. North Central Assn. of Colleges and Schools report, 1990
 13. Medical report
6. Community Relations (1971-1993)
1. Public Relations Committee minutes
 2. Building dedications
 3. Daily Scoop
 4. Development Committee, correspondence, minutes, reports
 5. District representatives of Cunningham Children's Home
 6. Former Board Members luncheon
 7. Fund-raising Plan
 8. History, including 75th Anniversary materials
 9. Mary Carney, vita
 10. Mary Carney, "Administer the Trust" (Ph.D. dissertation)
[Illinois Historical Survey copy: Q.360.Ta93c217]
 11. News Notes, 1971-1993
 12. Skits
 13. Promotional literature
 14. Public Relations activities and materials
 15. Published accounts of Cunningham Children's Home
 16. Gerker School promotional materials
7. Legal (1973-1990)
1. Annual reports
 2. Correspondence re: name change, 1973
 3. Correspondence re: indemnification resolution, 1980
 4. Correspondence re: personnel policy, 1983-1990
 5. Correspondence re: miscellaneous

Box 18

8. Financial (1934-1992)
 - 1-6. Treasurer's reports, 1934, 1955-1979
 - 7-9. Maintenance accounts, 1955-1979
 - 10-18. Treasurer's reports and maintenance accounts, 1980-1988

Box 19

- 19-22. Treasurer's reports and maintenance accounts, 1989-1992
23. Insurance correspondence and summaries
24. Insurance policies
25. Audits
 - Peer, Hunt, and Curzon, 1967, 1976-1977
 26. Winaker and Meyers, 1966-1967
 27. Wakefield, 1947-1948, 1951-1952, 1957-1958, 1960, 1962-1963, 1965
 - 28-31. Clifton, Gunderson and Co., 1979-1989

- 32. C.P.A. reports and correspondence, 1967-1984
- 33. Tax-exempt status

9. Buildings and Maintenance (undated)

- 1. Building and Grounds Committee minutes
- 2. Building and Grounds Committee projects
- 3. Ad hoc Committee on School Building
- 4. Bills from the School Committee Project
- 5. Boys' Group Home
- 6. Fire Inspection
- 7. Girls' Group Home
- 8. Goodman Center
- 9. Illinois Cottage
- 10. Mattoon Cabin
- 11. Peck Cottage
- 12. Pool
- 13. Recreational Complex
- 14. Residence Bids
- 15. Vehicles

Box 20

10. Farms (1964-1989)

- 1. Farms committee minutes, 1972-1989
- 2. Farms committee reports and policies
- 3-4. Farms committee correspondence, 1964-1989
- 5-9. Bank of Illinois farm reports, 1978-1986
- 10. Champaign County Bank farm report, 1982
- 11. Farm Manager's reports

Farms:

- 12. Barnhart
- 13. Boyles
- 14. Burwash
- 15. Jacobs
- 16. Johnson
- 17. Newkirk
- 18. Sheldon
- 19. Stearns
- 20. Williams
- 21. Wilson
- 22. Wirth
- 23. Receipts
- 24. Farm tours
- 25. Legal matters

Box 21

4. Addendum [4A] (undated)

Supplement to Permanent Funds Committee papers, folders 27-32

- 1-2. Blyler
- 3. Burwash
- 4-5. Elder
- 6-7. Goodman
- 8. Hart
- 9-12. Howard
- 13-16. Johnson
- 17-18. Maxwell
- 19. Moot
- 20. Myers
- 21. Newkirk
- 22. Ockerman
- 23-24. Wirth

LOT 4 (Processed in 2016)

Box 22

Publications (1982-2005)

Event programs, 2005

Newsletters, 1982-1983, 1987, 1989-1990, 1994-1995

Outreach materials, 1993 (includes pamphlet and letter)

Artifact (undated)

"Kids' Needs First" button, undated